

RURAL		*
URBAN		

CENTRAL		*
STATE		

**GOVERNMENT OF INDIA  
NATIONAL SAMPLE SURVEY ORGANISATION  
SOCIO-ECONOMIC SURVEY  
SIXTY-SECOND ROUND: JULY 2005 – JUNE 2006**

**SCHEDULE 2.2: MANUFACTURING ENTERPRISES**

<b>[0] descriptive identification of sample enterprise</b>	
1. state / u.t.:	6. ward /inv. unit / UFS block:
2. district:	7. name of owner:
3. tehsil / town*:	8. name of informant:
4. village name:	9. name and address of the enterprise:
5. serial no. of hamlet:	

<b>[1] identification of sample enterprise</b>									
item no.	item	code			item no.	item	code		
1.	serial number of sample village/block (area frame) / enterprise (list frame)					12.	stratum		
						13.	sub-stratum		
						14.	segment number (1 / 2 / 9)		
2.	frame used (list-1, area-2)				15.	second stage stratum (code)			
3.	round number	6	2		16.	sample enterprise number (segment 1/2) / enterprise number (segment 9)			
4.	schedule number	0	2	2					
5.	sample (central-1, state-2)				17.	informant code			
6.	sector (rural - 1, urban - 2)				18.	response code			
7.	state – region				19.	survey code			
8.	district				20.	reason for casualty (list frame / segment 9 of area frame) / substitution of original enterprise (segment 1/2 of area frame)			
9.	sub – round								
10.	sub – sample (put ‘1’ for list frame)								
11.	FOD sub-region								

**CODES FOR BLOCK 1**

item 17 : **informant code** : owner/partner – 1, manager – 2, others working in the enterprise – 9

item 18 : **response code** (to be filled up after filling up the entire schedule):

informant : co-operative and capable – 1, co-operative but not capable – 2, busy – 3, reluctant – 4, others – 9

item 19 : **survey code**: original enterprise surveyed – 1, substitute surveyed – 2, casualty – 3

item 20 : **reason for**

**casualty (list frame and segment 9 of area frame)**: enterprise: Government/ PSU/ registered under Section 2m(i) or 2m(ii) of Factories Act, 1948/ Bidi and Cigar Workers (Condition of Employment) Act, 1966 and under the coverage of ASI – 1, non-operative/closed during the reference year/ non-traceable – 2, in operation during the reference year but data could not be collected – 3, others(specify) – 9

**substitution of original enterprise (segment 1/2 of area frame)**: informant : busy – 1, not available – 2, non-cooperative – 3, others – 9

\* Tick mark (✓) may be put in appropriate place.

## CODES FOR BLOCK 2

<b>item 207: type of ownership</b>			
proprietary (male).....	1	partnership between members not all from the same household...	4
proprietary (female).....	2	co-operative society.....	5
partnership with members of the same household..	3	limited company (outside public sector).....	6
		others.....	9
<b>item 212: general educational level of the working owner</b>			
not literate.....	01	primary.....	04
diploma/ certificate course.....			08
literate without formal schooling	02	middle.....	05
graduate.....			10
literate but below primary.....	03	secondary.....	06
postgraduate or above.....			11
		higher secondary....	07
<b>item 213: whether accounts maintained</b>			
<b>Yes, accounts usually maintained,</b>			
<b>and</b> information was collected from books of accounts..	1	<b>No</b> usable books of accounts maintained.....	3
<b>but</b> information was collected orally.....	2		
<b>item 215: location of the enterprise</b>			
<b>within</b> household premises .....	1	<b>outside household premises:</b>	
with fixed premises and with permanent structure.....	2	mobile market .....	5
with fixed premises and with temporary structure/kiosk/stall	3		
with fixed premises but without any structure .....	4	without fixed premises (street vendors, etc.) .	6
<b>items 217 and 218: registered/recognised under</b>			
District Industries Centre as Small Scale Industry (SSI).....	01	Silk Board.....	06
Khadi and Village Industries Commission.....	02	Jute Commissioner.....	07
Development Commissioner, handicrafts.....	03	municipal corporation, panchayat, local body..	08
Development Commissioner, handlooms.....	04	Section 85 of Factories Act .....	10
Coir Board.....	05	other (please specify).....	19
<b>items 219 to 222: source/destination agency</b>			
government .....	1	private individual/ household .....	5
co-operative/ marketing society .....	2	no specific source agency .....	6
private enterprise .....	3		
contractor/ middleman .....	4	others.....	9
<b>item 228: any other problem</b>			
local problems/ harassment.....	1	non-recovery of service charges/ fees/ credit .....	5
competition from larger units .....	2	lack of other infrastructure facilities .....	9
non-availability of labour/ labour problems.....	3		
fuel not available or available at exorbitant price..	4	no specific problem .....	6
<b>item 230: type of contract</b>			
working solely for enterprise/contractor.....	1	mainly for customers but also on contract...	3
mainly on contract but also for other customers...	2		
<b>items 231 and 232: equipment/ raw materials supplied by</b>			
self-procured .....	1	both .....	3
supplied by the master unit/contractor .....	2		
<b>items 234 and 235: types of assistance received</b>			
financial loan (institutional) .....	1	marketing .....	6
financial loan (non-institutional) .....	2	procurement of raw material.....	7
subsidy.....	3	others .....	9
machinery/ equipment.....	4		
training .....	5	no assistance received from any source	8



<b>[3] principal operating expenses during the reference period</b> (whole number of rupees)										
<b>manufacturing activity</b> (NIC-2004 codes 01405, 15111 to 37200)										
item no.	raw materials consumed	ASICC code					unit of quantity (code)	quantity (in whole no.)	value (Rs.)	
(1)	(2)	(3)					(4)	(5)	(6)	
301.										
302.										
303.										
304.										
305.										
306.	other raw materials									
309.	<b>total (items 301 to 306)</b>									
<b>trading and other activities*</b>										
	commodities purchased or items consumed									
311.	goods incidental to manufacturing									
312.	other trading items									
313.	others									
319.	<b>total (items 311 to 313)</b>									

\* NIC-2004 divisions 45 to 74, 80 to 93

#### CODES FOR BLOCKS 3 AND 4

##### col. (4): unit of quantity code

no. ....	01	pair.....	08
kg.....	02	gram.....	09
tonne.....	03	carat.....	10
metre.....	04	Kwh.....	11
sq. metre.....	05	no. in '00....	12
cu. metre.....	06	no. in '000...	13
litre.....	07	others	19

1 cft = 0.0283 cubic meter

<b>[3.1] other operating expenses during the reference period: all activities</b>		
(The overall expenses of the enterprise will be recorded here. If some of the items have already been covered under specific activities in block 3, they should not be reported here again.)		
item no.	item	value (Rs.)
(1)	(2)	(3)
321.	electricity charges	
322.	fuel and lubricant	
323.	raw materials consumed for own construction of building, furniture and fixtures ( <i>please check consistency with item 442</i> )	
324.	minor repair and maintenance of ( <i>major repairs will not appear here</i> )	building
325.		plant and machinery
326.		transport equipment
327.		software and hardware
328.		tools and other fixed assets
331.	rent payable on fixed assets (other than land and building)	
332.	service charges for work done by other concerns (contract, sub-contract, legal, audit, advertising and other accounting services, warehousing expenses, commission expenses, etc.)	
333.	travelling, freight and cartage (transport) expenses	
334.	communication expenses (telephone, telegram, fax, postal, courier, e-mail, etc.)	
335.	consumable stores, packing materials, etc.	
336.	paper, printing and stationery expenses	
337.	license fees, cess charged by local bodies, other local rates (building tax, etc.) (excise duties and other indirect taxes <b>are not to be included</b> )	
338.	royalties and insurance charges payable	
341.	other expenses ( <i>puja</i> , customer entertainment, etc.)	
349.	<b>total (items 321 to 341)</b>	

<b>[4] principal receipts during the reference period (Rs. in whole number)</b>								
<b>manufacturing activity (NIC-2004 codes 01405, 15111 to 37200)</b>								
item no.	products and by-products manufactured	ASICC code				unit of quantity (code)	quantity (in whole no.)	value* (Rs.)
(1)	(2)	(3)				(4)	(5)	(6)
401.								
402.								
403.								
404.								
405.								
406.	other products and by-products							
409.	<b>total (items 401 to 406)</b>							
411.	opening stock of semi-finished goods							
412.	closing stock of semi-finished goods							
413.	changes in stock of semi-finished goods (item 412 – item 411) [ <i>put (-) sign in case of negative value</i> ]							
419.	<b>total (item 409+item 413)</b>							

\*ex-factory or sale value (items manufactured and sold) / ex-factory value (items manufactured but not sold)

<b>[4] principal receipts during the reference period (Rs. in whole number)</b> (continued)		
<b>trading and other activities*</b>		
item no.	item	value (Rs.)
(1)	(2)	(6)
<b>trading</b>		
421.	receipts from sale of goods incidental to manufacturing and other trading <i>(please check consistency with items 311 and 312)</i>	
422.	opening stock of trading goods	
423.	closing stock of trading goods	
424.	change in stock of trading goods (item 423 – item 422) <i>[put (-) sign in case of negative value]</i>	
429.	<b>total (item 421+ item 424)</b>	
<b>other activities</b>		
431.	receipts from other activities	
439.	<b>total (item 429 + item 431)</b>	

\* NIC-2004 divisions 45 to 74, 80 to 93

Note: Cols. (3) to (5) are not applicable for this sub-block.

<b>[4.1] other receipts during the reference period : all activities (Rs. in whole number)</b>		
(The overall receipts of the enterprise will be recorded here. If some items have already been covered under specific activities in block 4, they should not be reported here again.)		
item no.	item	value (Rs.)
(1)	(2)	(3)
441.	receipts from services provided to others including commission charges	
442.	value of own construction of building, furniture and fixtures including own and hired labour charges <i>(please check consistency with item 323)</i>	
443.	value of consumption of goods/services produced or traded for own use of the owner or employees (at owner's cost)	
444.	rent receivable on fixed assets (other than land and building)	
445.	funding / donations received (including recurring govt. grants and subsidies)	
446.	other receipts (including royalties receivable)	
449.	<b>total (items 441 to 446)</b>	

<b>[5] calculation of gross value added for the reference period (Rs. in whole number)</b>		
item no.	item	value (Rs.)
(1)	(2)	(3)
501.	total operating expenses: [items (309+319+349)]	
502.	distributive expenses, if any <sup>@</sup>	
503.	total receipts: [items (419+439+449) ]	
509.	<b>gross value added (item 503 - item 502 – item 501)</b> <i>[put (-) sign in case of negative value]<sup>#</sup></i>	

# in case of negative value added give reasons in blocks 11 /12 after deep probing.

@ if value of receipts are reported at ex-factory value, distributive expenses will be zero.

<b>[6] employment particulars of the enterprise during the reference period</b>				
item no.	type of worker			average number of workers
(1)	(2)			(3)
601.	<b>female</b>	<b>full-time</b>	working owner	
602.			hired worker	
603.			other worker / helper	
604.		<b>part-time</b>	working owner	
605.			hired worker	
606.			other worker / helper	
611.	<b>male</b>	<b>full-time</b>	working owner	
612.			hired worker	
613.			other worker / helper	
614.		<b>part-time</b>	working owner	
615.			hired worker	
616.			other worker / helper	
619.	<b>total (items 601 to 616)</b>			

<b>[7] compensation to workers during the reference period</b>			
item no.	type of emoluments		value (Rs.)
(1)	(2)		(3)
701.	salary/ wages, allowances and other individual benefits (cash & kind including bonus, retirement benefits, etc. apportioned for the reference period)	working owners	
702.		hired workers	
703.	imputed value of group benefits (including employer's contribution towards canteen, sports, insurance, etc.)	working owners	
704.		hired and other workers	
709.	<b>total emoluments (items 701 to 704)</b>		

<b>[8] fixed assets owned and hired</b>					
srl. no.	type of assets	market value of assets (Rs.) as on last date of reference period		*net additions to <i>owned</i> assets during reference year (Rs.)	rent payable on hired assets during reference period (Rs.)
		owned	hired		
(1)	(2)	(3)	(4)	(5)	(6)
801.	land and building				
802.	plant and machinery				
803.	transport equipment				
804.	software and hardware				
805.	tools and other fixed assets				
809.	<b>total (items 801 to 805)</b>				

\* net addition can be either positive or negative

<b>[9] loan outstanding as on last date of the reference period</b> (only loans taken for enterprise to be considered)			
srl. no.	source of loan	amount (Rs.)	interest payable during the reference period (Rs.)
(1)	(2)	(3)	(4)
901.	central and state level term lending institutions, government (central, state, local bodies), banks & societies (public sector, commercial, co-operative)		
902.	other institutional agencies		
903.	moneylenders		
904.	business partner(s)		
905.	suppliers / contractors		
906.	friends and relatives		
907.	others		
909.	<b>total (901 to 907)</b>		

<b>[10] particulars of field operations</b>																			
srl. no.	particulars	investigator/ senior investigator				senior investigator/ superintendent				superintendent/ senior superintendent									
(1)	(2)	(3)				(4)				(5)									
1	(i) name in block letters																		
	(ii) code																		
2	total time taken to canvass Sch. 2.2 (minutes)																		
3	date(s) of	D	D	M	M	Y	Y	D	D	M	M	Y	Y	D	D	M	M	Y	Y
	(i) survey / inspection																		
	(ii) receipt																		
	(iii) scrutiny																		
	(iv) despatch																		
4	signature																		

<b>[11] remarks by investigator/ senior investigator</b>

<b>[12] comments by supervisory officer(s)</b>