

**CONFIDENTIAL**

Government of India  
Ministry of Statistics and Programme Implementation  
Return under rules 3 and 4 of the Collection of Statistics (Central Rules),1959  
Annual survey of industries 1999-2000 (Part –I)  
*(Please read the instructions before filling the return)*

**BLOCK A. FOR OFFICIAL USE**

|   |  |
|---|--|
| 1. Schedule Despatch No.(DSL)                               |  |
| 2. PSL No.  |  |
| . Scheme Code   |  |
| 4.Industry Code as per frame<br>(4-digit level of NIC-98)   |  |
| 5. Industry Code as per Return<br>(5-digit level of NIC-98) |  |
| 6.Description of Industry                                   |  |
| 7.State Code  |  |
| 8. District Code  |  |
| 9.Sector (Rural-1, Urban-2)                                 |  |
| 10.RO /SRO code   |  |
| 11. No. of Units  |  |
| 12.Status of Unit(code)                                     |  |

**BLOCK B. TO BE FILLED BY OWNER OF THE FACTORY**

|  |   |
|--|---|
| Name and address of the individual undertaking | Vill/Town<br><br>District<br>State<br>Pin code  |
| 2. Name & Designation of Contact person:       | Tele (with STD code):<br><br>FAX no:<br>E-mail: |
| 3. Type of Organisation(code)                  |   |
| 4. Type of ownership(code)                     |   |
| 5. Year of initial production                  |   |
| 6. Accounting year                             |   |
| 7. Number of months of operation               |   |

**DECLARATION**

I hereby declare that information furnished in this return is correct and complete to the best of my knowledge and belief.

Date :

Place :

(Signature of owner with stamp)

**BLOCK C : FIXED ASSETS**

| Sl. No. | Types of Assets                       | Gross Value (Rs.)     |                          |                 |  |                       | Depreciation (Rs.)       |                          |  |                    | Net Value (Rs.)        |                        |
|---------|---------------------------------------|-----------------------|--------------------------|-----------------|--|-----------------------|--------------------------|--------------------------|--|--------------------|------------------------|------------------------|
|         |                                       | Opening as on<br>---- | Addition during the year |                 | Deduction & Adjustment during the year | Closing as on<br>---- | Up to the Year beginning | Provided during the year | Adjustment for sold/ discarded during the year | Up to the year end | Opening as on<br>----- | Closing as on<br>----- |
|         |                                       |                       | Due to revaluation       | Actual Addition |  |                       |                          |                          |  |                    |                        |                        |
| 1.      | Land                                  |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 2.      | Building                              |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 3.      | Plant & Machinery                     |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 4.      | Transport equipment                   |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 5.      | Computer equipment including software |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 6.      | Others                                |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 7.      | Sub-total (2 to 6)                    |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 8.      | Capital work in progress              |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |
| 9.      | Total (1+7 +8)                        |                       |                          |                 |  |                       |                          |                          |  |                    |                        |                        |

**BLOCK D: WORKING CAPITAL & LOANS**

| Sl.No. | Items   | Opening (Rs.) | Closing (Rs.) |
|--------|---|---------------|---------------|
| 1.     | Raw Materials & Components  |               |               |
| 2.     | Fuels & Lubricants  |               |               |
| 3.     | Spares, Stores & Others   |               |               |
| 4.     | Sub-total (1 to 3)  |               |               |
| 5.     | Semi-finished goods/<br>work in progress  |               |               |
| 6.     | Finished goods  |               |               |
| 7.     | Total inventory ( 4 to 6)   |               |               |
| 8.     | Cash in Hand at Bank  |               |               |
| 9.     | Sundry Debtors  |               |               |
| 10.    | Other current assets  |               |               |
| 11.    | Total current assets (7 to 10)  |               |               |
| 12.    | Sundry Creditors  |               |               |
| 13.    | Over draft, cash credit, other short Terms loan<br>from Banks & other financial Institutions. |               |               |
| 14.    | Other current liabilities.  |               |               |
| 15.    | Total current liabilities<br>(12 to 14)   |               |               |
| 16.    | Working capital (11 minus 15)*  |               |               |
| 17.    | Outstanding loans (excluding Interest but<br>including deposits)**                            |               |               |

\*Give reasons in the footnote for negative values and abnormal verification in opening and closing values.

\*\* If outstanding loans include interest, a footnote may be given

**BLOCK E : EMPLOYMENT AND LABOUR COST**

| Sl No | Category of staff                    | Man-days worked | Average Number | Wages/ salaries (Rs.) | Bonus (Rs.) | Contribution to Provident & Other funds (Rs.) | Workman & staff welfare expenses (in Rs.) |
|-------|--------------------------------------|-----------------|----------------|-----------------------|-------------|---|---|
| 1     | 2                                    | 3               | 4              | 5                     | 6           | 7   | 8   |
| 1.    | Male Workers employed directly       |                 |                |                       |             |   |   |
| 2.    | Female Workers employed directly     |                 |                |                       |             |   |   |
| 3.    | Child Workers employed directly      |                 |                |                       |             |   |   |
| 4.    | Sub-total (1+2+3)                    |                 |                |                       |             |   |   |
| 5.    | Workers employed through contractors |                 |                |                       |             |   |   |
| 6.    | Total Workers (4+5)                  |                 |                |                       |             |   |   |
| 7.    | Supervisory & managerial staff       |                 |                |                       |             |   |   |
| 8.    | Other employees                      |                 |                |                       |             |   |   |
| 9.    | Total employees (6+7+8)              |                 |                |                       |             |   |   |
| 10.   | Total number of working days         |                 |                |                       |             |   |   |
| 11.   | Total Cost of Production(in Rs.)     |                 |                |                       |             |   |   |

**BLOCK F : OTHER EXPENSES**

| Sl.No. | Items  | Expenditure in Rs. |
|--------|--|--------------------|
| (1)    | (2)  | (3)                |
| 1.     | Work done by others on materials supplied by the industrial undertaking        |                    |
| 2.     | Repair & maintenance of  |                    |
|        | (i) Building   |                    |
|        | (ii) Plant & machinery   |                    |
|        | (iii) Other fixed assets   |                    |
| 3.     | Operating expenses   |                    |
| 4.     | Non-operating expenses(excluding insurance Charges)                            |                    |
| 5.     | Insurance Charges  |                    |
| 6.     | Total expenses (1 to 5)  |                    |
| 7.     | Rent paid for buildings, P&M and other fixed assets                            |                    |
| 8.     | Rent paid for land on lease or royalties on mines, quarries and similar assets |                    |
| 9.     | Interest paid  |                    |
| 10.    | Purchase value of goods sold in the same condition as purchased                |                    |

**BLOCK G : OTHER OUTPUT / RECEIPT**

| Sl.No. | Items   | Receipts in Rs. |
|--------|---|-----------------|
| (1)    | (2)   | (3)             |
| 1.     | Income from services (industrial/non industrial including work done for others on materials supplied by them) |                 |
| 2.     | Variation in stock of semi-finished goods<br>(Col.(4)minus Col(3) against item 5 in Block D)                  |                 |
| 3.     | Value of electricity generated and sold   |                 |
| 4.     | Value of own construction   |                 |
| 5.     | Net balance of goods sold in the same condition as purchased.<br>(Item 7 of B1.G minus item 10 of B1.F)       |                 |
| 6.     | <b>Total receipts (1 to 5)</b>  |                 |
| 7.     | Sale value of goods sold in the same condition as purchased   |                 |

**BLOCK H: INPUT ITEMS (INDIGENOUS ITEMS)**

| Sl.No. | Item Description                         | Item Code (ASICC) | Unit of Quantity | Quantity consumed | Purchase Value ( in Rs.) |
|--------|--|-------------------|------------------|-------------------|--------------------------|
| (1)    | (2)                                      | (3)               | (4)              | (5)               | (6)                      |
|        | Major Five Basic Items (Indigenous)      | X                 | X                | X                 | X                        |
| 1.     |  |                   |                  |                   |                          |
| 2.     |  |                   |                  |                   |                          |
| 3.     |  |                   |                  |                   |                          |
| 4.     |  |                   |                  |                   |                          |
| 5.     |  |                   |                  |                   |                          |
| 6.     | Other basic items (indigenous)           | 99201             | X                | X                 |                          |
| 7.     | Total Basic items (1 to 6)               | 99901             | X                | X                 |                          |
| 8.     | Non-basic Chemicals – All kinds          | 99203             | X                | X                 |                          |
| 9.     | Packing items                            | 99908             | X                | X                 |                          |
| 10.    | Electricity own generated                | 99904             | KWH              |                   | X                        |
| 11.    | Electricity purchased                    | 99905             | KWH              |                   |                          |
| 12.    | Petrol, Diesel, Oil, Lubricants Consumed | 99906             | X                | X                 |                          |
| 13.    | Coal Consumed                            |                   |                  |                   |                          |
| 14.    | Other Fuel Consumed                      | 99204             | X                | X                 |                          |
| 15.    | Consumable store                         | 99220             | X                | X                 |                          |
| 16.    | Total non-basic items ( 8 to 15)         | 99920             | X                | X                 |                          |
| 17.    | Total inputs (7 + 16 )                   | 99930             | X                | X                 |                          |

**BLOCK I: DIRECTLY IMPORTED ITEMS**

| Sl. No | Item Description ( Major five imported items) | Item Code (ASICC) | Unit of Quantity | Quantity consumed | Purchase Value at delivery (in Rs.) |
|--------|---|-------------------|------------------|-------------------|-------------------------------------|
| (1)    | (2)   | (3)               | (4)              | (5)               | (6)                                 |
| 1.     |   |                   |                  |                   |                                     |
| 2.     |   |                   |                  |                   |                                     |
| 3.     |   |                   |                  |                   |                                     |
| 4.     |   |                   |                  |                   |                                     |
| 5.     |   |                   |                  |                   |                                     |
| 6.     | Other items imported                          | 99221             | X                | X                 |                                     |
| 7.     | Total imports (consumed) ( 1 to 6 )           | 99940             | X                | X                 |                                     |

**BLOCK J: PRODUCTS AND BY-PRODUCTS ( manufactured by the unit)**

| Sl. No. | Products /By-Products Description ( First ten Major Items as per value - No Brand Name) | Item Code (ASICC) | Unit of Qty. | Qty mfd | Qty sold | GSV (Rs.) | Distributive Expense(Rs.) |           |        |       | Per Unit net sale value (Rs.) | Ex-factory value |
|---------|---|-------------------|--------------|---------|----------|-----------|---------------------------|-----------|--------|-------|-------------------------------|------------------|
|         |   |                   |              |         |          |           | Excise duty               | Sales Tax | Others | Total |                               |                  |
| (1)     | (2)   | (3)               | (4)          | (5)     | (6)      | (7)       | (8)                       | (9)       | (10)   | (11)  | (12)                          | (13)             |
| 1.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 2.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 3.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 4.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 5.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 6.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 7.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 8.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 9.      |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 10.     |   |                   |              |         |          |           |                           |           |        |       |                               |                  |
| 11.     | Other Products/ By-Products   | 99211             | X            | X       | X        |           |                           |           |        |       | X                             |                  |
| 12.     | Total ( 1 to 11)  | 99950             | X            | X       | X        |           |                           |           |        |       | X                             |                  |

**FOR OFFICIAL USE ONLY**

K. Particulars of field operations :

|   |                      |  |   |                           |  |
|---|----------------------|--|---|---------------------------|--|
| 1 | Name of Asst. Supdt. |  | 2 | Signature of Asst. Supdt. |  |
| 3 | Name of Supdt.       |  | 4 | Date(s) scrutiny          |  |
| 5 | Signature of Supdt.  |  | 6 | Date of despatch          |  |

L. Comments of Asst. Supdt./Supdt. (Reasons for negative working capital and for any abnormal entries should be given invariably) :